

## **USEITI Outreach and Communications Subcommittee Meeting Summary for Tuesday, February 9, 2016**

### **Agenda**

1. EITI Global Conference material Fact Sheet approval
2. CEO Thank you letters update
3. Outreach Webinar

### **EITI Global Conference - Fact Sheet**

- Comments to the Fact Sheet were submitted directly to Judy Wilson and some to the subcommittee for review.
- There were again formatting edits for cosmetic purposes.
- Other concerns on the backside of the fact sheet:
  - o The language used under Scope under pending decisions
  - o Under reporting language on the 3<sup>rd</sup> party reconciliation was not clear; the important pieces do not come out clearly with regards to the credibility of the 3<sup>rd</sup> party.
  - o Felt that the outcomes to date to highlight the report should be conveyed
- Committee suggest removing the entire backside of the page or modifying it to include and highlight the report, unilateral disclosure.

### **CEO Thank You Letters**

- The committee agreed and approved the letter with the input from Johanna Tuttle and Betsy Taylor.
- Agreed that the letters needed to go out as soon as possible before the EITI Global Conference.

### **Outreach Webinar**

- It was agreed that the general powerpoint from last year be updated.
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### **Next Steps/Actions Items**

- Judy Wilson to make additional corrections on the Fact Sheet and rework the content on the backside
- Finalize the Thank you letters to CEOs for signature
- Jerry will recirculate the most recent Communications Plan
- Next Outreach and Communications subcommittee Meeting - February 16th

**Meeting Attendees**

Alex Klepazc, Deloitte

Johanna Nesseth Tuttle, Chevron

Lynda Farrell, Pipeline Safety Coalition

Rosita Christian, DOI

Veronika Kohler, National Mining Association